

## 1. Register under [IAESTE.net](http://IAESTE.net)

## 2. Enter „Germany“ as your IAESTE Committee

## 3. Check your e-mail for your user name and password Login and under “My Profile” enter “Dortmund” as your Local Committee. Fill out the rest of your information.

#	Reference Number	Committee	Employer	Faculty	Deadline for nomination	View Offer
1	PS-2017-196-CS	Palestine, ANU	IT		2017-03-31	Your account hasn't been verified yet
2	AT-2017-5007LZ	Austria	Electrical Engineering		2017-04-12	Your account hasn't been verified yet
3	IN-2017-3426-KU	India	Media and Marketing		2017-03-31	Your account hasn't been verified yet
4	IN-2017-3427-KU	India	Media and Marketing		2017-03-31	Your account hasn't been verified yet

4. Under “Supporting Documents” please upload the following documents in **this order** (for information please refer to “Application Process” or “Bewerbungsablauf” above):

- CV/Resumé (English, *Lebenslauf*)
- Transcript of Records (Bachelor and Master, German or English, *Leistungsnachweise*)
- Language Certificate
- Certificate of Matriculation (German or English, *Studienbescheinigung*)

4. Under “Internal Documents” please upload:

- Cover Letter (English, *Anschreiben/Motivationsschreiben*)

The screenshot shows the IAST application form interface. The top navigation bar includes the IAST logo, 'Home', 'Offers', 'Nominations', and 'Trainee Reports'. The main content area is titled 'STUDY INFORMATION' and contains a 'General Discipline' dropdown menu. Below this is a 'Language Skills' section with two columns of dropdown menus. A 'Particular Knowledge' text area is also present. A section titled 'Supporting Documents (CV, transcript of records, etc):' is circled in green. It includes the text 'Check with your National/Local Committee if you require any documents here.' and an 'Upload' button. At the bottom, there is a question: '\* I have medical conditions that could prevent me undertaking a traineeship:' with radio buttons for 'Yes' and 'No'. The footer contains 'Save Draft', 'Save', and 'Submit for Verification' buttons.